

**Board of Police Commissioners
Meeting Minutes
Wednesday, January 19, 2022
5:30 PM
Police Headquarters-Community Room**

Present: Board Members: Robert Welsh, Mike Mikolay, Edward Huguenel
Department Members: Chief Warren Hyatt Jr.
Lucy Krauchick, Clerk of the Board

Call to order.

Chairman Welsh called the meeting to order at 5:31 PM.

1. Approval of prior meeting minutes

- 1.1. Approval of the regular meeting minutes of the Board of Police Commissioners December 15, 2021

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to table the regular meeting minutes of December 15, 2021 as presented

*In Favor: Welsh, Mikolay, Huguenel
Opposed: None
Abstained: None*

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to add Item 1.2. Approval of the special meeting minutes of November 29, 2021 as tabled to the Agenda.

*In Favor: Welsh, Mikolay, Huguenel
Opposed: None
Abstained: None*

- 1.2. Approval of the special meeting minutes of the Board of Police Commissioners of November 29, 2021 as tabled.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to table the special meeting minutes of November 29, 2021

*In Favor: Welsh, Mikolay, Hugueneel
Opposed: None
Abstained: None*

2. Public Petition/Commentary

None.

3. Traffic

3.1 Signage/Enforcement

3.1.1. Safe Streets Task Force

Commissioner Huguenel offered a verbal update on the Safe Streets Task Force. He stated that the report was completed and distributed. Commissioner Huguenel communicated that he emailed the Safe Streets Task Force with two comments in which he asked for clarification. Discussion took place and it was agreed that the submitted report requires further review. Commissioner Huguenel announced that the Safe Streets Task Force planning on the 3rd Monday of February 2022 to provide their presentation to the Board of Selectman.

3.1.2. State of CT-Department of Transportation-FYI

Chief Hyatt reported reviewed the information item and the correspondence regarding the state planned state project. He reported on the process of high friction surface treatment (HFST) at designated curves on state-owned and maintained roads. Discussion took place.

Motion: Upon a motion by Commissioner Mikolay, and seconded by Commissioner Huguenel, the Board of Police Commissioners voted, to accept the State of Connecticut Department of Transportation's proposed installation of high friction surface treatment on designated curves on state owned and maintained roads in town and to move the correspondence to the First Selectman for approval.

In Favor: Welsh, Mikolay, Huguenel
Opposed: None
Abstained: None

3.1.3. Paving Request-Mountain Trail-FYI

Chief Hyatt reported that this item was submitted as informational. Discussion took place regarding the private roads within the West Lake Association. It was agreed this request should be referred to the Public Works and Engineering Departments.

3.2 Runs/Rides

None.

4. Committee Reports

4.1. Facilities/Equipment

4.1.1. Verbal update-Chief Hyatt.

Chief Hyatt updated the Board of Police Commissioners on the department body cameras and spoke about current problems with the vendor. Discussion took place and the Chief and Deputy Chief are researching options to resolve this issue. Deputy Chief Massey reported that the vendor was bought out by a larger company and they are not meeting the contractual extended warranty. He stated there has been difficulty getting broken equipment replaced, which has been down for weeks, and their customer service is not meeting the needs of the department.

Chief Hyatt reported that a new hotline has been installed for communications. Discussion took place.

4.2. Personnel

4.2.1. Verbal Update-Chief Hyatt

Chief Hyatt reported that two officers will be attending the Police Academy beginning January 21, 2022 which will begin remotely on the zoom platform due to COVID.

Chief Hyatt reported that all officers on FTO (field training) have completed their training and are on the road.

The department has one officer position open.

4.3. Communications

4.3.1. Communication received from Tammy DeFrancesco, Director of Social Services, thanking Chief Hyatt, Sergeant Jakober and Lucy Krauchick.

Chairman Welsh acknowledged correspondence from the Director of Social Services thanking Chief Hyatt, Sergeant Jakober and Lucy Krauchick for their support on the success with the Holiday Toy Drive and Gift Card Drive.

4.3.2. Communication received from the Connecticut Cancer Foundation thanking Lieutenant Bernier and the department.

Chairman Welsh acknowledged a letter received from Executive Director of the Connecticut Cancer Foundation thanking Lieutenant Bernier and the Police Department for their participation in the No Shave November effort.

4.3.3. Communication from Janusz and Julia Iskara thanking Sergeant Lawrence.

Chairman Welsh acknowledged correspondence from Janusz and Julia Iskara thanking Sergeant Lawrence for a car seat installation.

4.3.4. Communication received from Paul Freeman, Superintendent of Schools thanking Chief Hyatt and the Police Department for their support.

Chairman Welsh summarized correspondence from the Superintendent of Schools thanking Chief Hyatt and the department during a recent social media threat for their support, partnership, and protection.

4.3.5. Communication received from David Peters and Oleksandra Boiko thanking Officer Potter and a response to them from the Chief of Police.

Chairman Welsh acknowledged a thank you letter to Officer Potter from David Peters and Oleksandra Boiko commending him for his courteousness and willingness to help on a recent case.

4.3.6. Communication from Mark and Fran Rabinowitz thanking Sergeant Lawrence.

Chairman Welsh acknowledged communication from Mark and Fran Rabinowitz thanking Sergeant Lawrence for a car seat installation.

4.4 Budget/Finance

4.4.1 F2021/2022 Budget

Chief Hyatt discussed year-to-date budget report for Fiscal Year 2021/2022 which remains in order. He reviewed several line items.

5. Monthly Reports

The Monthly Reports were reviewed and all remain in good order.

6. Old Business

None.

7. New Business

None.

8. Police Personnel Comments

None.

9. Executive Session

None.

Motion: Upon a motion by Commissioner Mikolay and seconded by Commissioner Huguenel, the Board of Police Commissioners voted to adjourn the regular meeting at 6:04 PM.

In Favor: Welsh, Mikolay, Huguenel

Opposed: None

Abstained: None

Respectfully submitted:

Lucy Krauchick

Clerk of the Board of Police Commissioners